



Delivery Mode:

Classroom work will include lectures and discussions of required topics, selected problems, and cases. Students are expected to have read all assigned readings, cases and problems prior to coming to class, and to participate fully in their discussion and analysis

To get the most out of this class, students are expected to read the business news in national papers or on the internet on a regular basis. The papers are available in the Library.

Objectives:

Business Administration and Commerce Department  
Grading Conversion Chart

Alpha Grade	4-point Equivalent	Percentage Guidelines	Designation
A+	4	90-100	EXCELLENT
A	4	85-89	
A	3.7	80-84	FIRST CLASS STANDING
B+	3.3	76-79	
B	3	73-75	GOOD
B			

Course Schedule/Timeline:

<u>Week</u>	<u>Topic</u>
September 4	General Introduction
September 8	Chapter 1 and 3
September 15	Chapter 3
September 22	Chapter 4
September 29	Chapter 5
October 6	Chapter 5
October 13	Midterm Examination
October 20	Chapter 6
October 27	Chapter 6
November 3	Chapter 7
November 10	Chapter 7
November 17	Chapter 8
November 24	Chapter 8
November 24	Chapter 9 &10
December 1	Chapter 10 & Course Review

Please note that dates are approximate and may be changed by the instructor to meet the needs of the class.

Statement on Plagiarism:

Plagiarism will not be tolerated. Please ensure you read and understand the College policy on plagiarism as published in the Calendar. If you have any questions as to whether or not you might be violating this policy, please discuss this with your instructor before you submit your assignment. The instructor reserves the right to use electronic plagiarism detection services.