



DEPARTMENT OF BUSINESS AND OFFICE ADMINISTRATION

COURSE OUTLINE | Fall 2022

BA 2240(EC): HUMAN RESOURCE MANAGEMENT | 3 (3-0-0) UT 45 Hours for 15 Weeks

INSTRUCTOR:
OFFICE: C206
OFFICE HOURS:

PHONE:
E-MAIL:

CALENDAR DESCRIPTION: This course provides an overview of the human resource function in contemporary business. Specifically, the topics covered include: the legal aspects of HR, HR planning, job analysis and design, recruitment and selection, training and development, performance management, compensation and benefits, employee relations, and health and safety.

PREREQUISITE(S)/COREQUISITE: None

REQUIRED TEXT/RESOURCE MATERIALS: Steen, Sandra, et al., Human Resource Management (Fifth Canadian Ed.). Toronto: McGraw Hill/Ryerson, 2016.

DELIVERY MODE(S):

)
)
) *

COURSE OBJECTIVES:

The functions of HR Management including Job Analysis and Design, HR Planning, Recruitment and Selection, Compensation, Performance Management, Labour Relations Training and Development, and Health and Safety.

The legalities involved with employing and managing workers

How HR management adds value to the operation of an organization

The shared role for HR responsibilities between the HR department and line managers

LEARNING OUTCOMES:

Upon completion of this course the student will be able to:

"

"

"

"

"

"

!

EVALUATIONS:

